

EASTON GIRL'S SOFTBALL LEAGUE BY-LAWS

ARTICLE I - Corporation

The name of this organization shall be the Easton Girl's Softball League, Incorporated, hereinafter to be known as the EGSL.

ARTICLE II - Purpose & Commitments

The general purpose of the EGSL, a voluntary non-profit organization, is to seek to implant in the youth of the community, via its softball program, the ideals of good sportsmanship, honesty, loyalty, courage, and reverence so that they may be finer, stronger, and happier youths who will grow to be good, clean, healthy adults. Specifically, the EGSL promotes and fosters competitive recreational and travel softball programs for the girls of Easton, Massachusetts and is committed to helping its players: 1) develop effective technical, teamwork, and sportsmanship skills; 2) play to the best of their abilities in a safe and healthy environment; 3) have fun, establish friendships, and develop a love for the game.

ARTICLE III - Membership

Section 1: Membership categories include: Executive Board Officers, Executive Board Members-at-Large, Division Coordinators, Coaches, Special Committee Members, and Other Volunteers. Players will not be considered as league Members.

Section 2: All Members must actively support the stated purpose and commitments of the EGSL. Candidates for Membership must apply and be approved by the Executive Board annually. Candidates for Membership may be subjected to background checks and completion of training programs as required by Federal, State, and local regulations as well as by established EGSL policies. Annual membership in the EGSL will be automatically terminated at the end of the calendar year (December 31st), may be terminated at any time via written resignation by the Member, and may be subject to termination by action of the Executive Board (see Special Hearings).

Section 3: Division Coordinators will be responsible for the general coordination of his/her assigned division and will: inspect and inventory assigned fields and equipment; present to the Executive Board any suggestions to improve and maintain safety; present all division requests to the Executive Board for review; assist with player registration; assist in the disbursement and recovery of uniforms and equipment; assist as needed at any league tryouts, evaluations, and drafts; report all pertinent division information and concerns to the Executive Board; represent the Executive Board to the division to ensure compliance and understanding of all EGSL rules, regulations, and goals; and maintain harmony in the division he/she represents. The activities of the Division Coordinators will be supervised by, and will be subjected to the oversight of, the Executive Board.

Section 4: Coaches will be responsible for the general oversight of his/her assigned team. The activities of the Coaches will be supervised by, and will be subjected to the oversight of, the Division Coordinator and the Executive Board.

Section 5: Special Committee Members will serve on specially created committees configured and assigned by the Executive Board. The activities of the Special Committee Member will be supervised by, and will be subjected to the oversight of, the assigned committee chairperson/leader and the Executive Board.

Section 6: Other Volunteers will serve in specific league administrative roles configured and assigned by the Executive Board. The activities of the Other Volunteers will be supervised by, and will be subjected to the oversight of, the Executive Board.

Section 7: All Players will be required to complete a signed registration/consent form(s) and pay a registration fee.

Section 8: The EGSL will maintain liability insurance coverage and this coverage will be supplied by an insurance company to be determined annually by the Executive Board.

Section 9: The Executive Board has the right to increase or decrease the number of Members, Players, divisions, teams, and programs as needed.

ARTICLE IV - Executive Board

Section 1: The Executive Board shall consist of the following Officers: President, Vice-president, Secretary, Treasurer; and up to five (5) Members-at-Large.

Section 2: No member of the Executive Board shall use the name of the EGSL for any business or promotion outside of EGSL interests. No Officer or Member-at-Large shall receive directly or indirectly any salary or compensation from EGSL for services rendered as part of their duties as Officer or Member-at-Large.

Section 3: No member of the the Executive Board shall make purchases or commit EGSL funds in excess of \$250 (two hundred fifty dollars)without prior approval of the Executive Board.

Section 4: No member of the Executive Board shall hold more than one Executive Board Office at a time.

Section 5: The Executive Board shall: serve as the governing body of the EGSL; supervise and promote EGSL activities; meet as determined by the President; rule on all suggestions of the general Membership; manage the property and affairs of the EGSL; review and address any penalties or required corrective actions imposed on the EGSL; and have the right to endorse any previously approved financial payments (e.g., checks) in the absence of the President in compliance with bank requirements.

Section 6: The President shall: preside over all meetings of the EGSL; have the right to co-sign with the Treasurer on all financial transactions; represent the EGSL at town/recreation meetings or send an authorized agent; appoint all committees and call any special committees and meetings; maintain official and corporation papers; be present for the reconciliation of EGSL monies; develop an agenda for all meetings; have the right to assign a Parliamentarian to preside over meetings to assure that the By-laws are followed; and perform any other duties as deemed necessary during the term in office.

Section 7: The Vice-president shall: perform all duties of the President in his/her absence; supervise the selection, disbursement, collection, and maintenance of equipment, supplies and uniforms; be responsible to follow up on any injured Player or Member as needed; schedule through the proper school and township officials all fields, gyms, and meeting rooms necessary; oversee the integrity of the playing fields; and be present for the reconciliation of EGSL monies.

Section 8: The Treasurer shall: collect, deposit, and reconcile all EGSL monies utilizing designated accounts; pay all obligations upon approval of the Executive Board; submit a Treasurer's report at least quarterly; notify the Executive Board of any delinquent payments of financial discrepancies; file and maintain all required Federal, State, and local tax forms and reports; and prepare and file the end of year audit statement.

Section 9: The Secretary shall: record, release, and maintain the minutes of all general Member, Executive Board, and emergency meetings; maintain accurate attendance and voting records; maintain an accurate Membership roster; maintain all official papers and documents; conduct all official correspondence; coordinate all incoming mail, and turn over all monies received to the Treasurer; notify Members of meeting dates, times, and locations; inform media of upcoming events; and maintain records of injured Members as needed.

Section 10: The General Board Member shall: provide assistance with the execution of all of the duties and responsibilities of the Executive Board.

Section 11: EGSL rules will be established and reviewed annually by the Executive Board.

Section 12: Upon termination of duties, the terminated member of the Executive Board shall return all official papers, league records, and materials to the EGSL within two (2) weeks of termination.

ARTICLE V - Special Hearings

Section 1: Member and Player status may be terminated or suspended by action of the Executive Board in a Special Hearing. The individual charged will be notified in writing by certified mail within ten (10) days of the date, time, and location of the Hearing. If the individual charged cannot attend the Hearing due to a valid reason, then the individual must notify the Executive Board in writing forty-eight (48) hours in advance. If the Executive Board approves the postponement, then a new Hearing date, time, and location will be set. There will be only one postponement. Failure to notify the Executive Board of an inability to attend the Hearing will result in the Hearing proceeding as scheduled.

Section 2: Any unresolved league-related complaints or concerns may be addressed via a Special Hearing called by the Executive Board with the Hearing comprised of the Executive Board to review said complaint. If circumstances warrant, such as personal conflict between a member of the Executive Board and a general Member, then the particular member of the Executive Board may be excused from that Hearing and a replacement may be appointed by the President or the next Officer.

ARTICLE VI - Meetings

Section 1: General Member meetings will be held at dates, times, and locations designated and communicated by the Executive Board. The Executive Board will endeavor to hold general Member meetings at least quarterly.

Section 2: Executive Board meetings will be held at dates, times and locations designated and communicated by the President. The Executive Board will endeavor to hold Executive Board meetings at least quarterly. A simple majority of the Executive Board must be present at any official Executive Board meeting to maintain a quorum. Except as may otherwise be provided herein, all votes of the Executive Board shall be decided by a simple majority of those members of the Executive Board in attendance at the meeting. The EGSL Executive Board business shall include: Call to Order, Attendance, Prior Meeting Minutes Approval, Treasurer Report, President Report, Old Business, New Business, and Adjournment.

ARTICLE VII - Committees

All committees shall be appointed by the Executive Board as needed to carry on the business of the EGSL. The President shall be an ex-officio member of all committees.

ARTICLE VIII - Voting & Elections

Section 1: During general Member meetings, any eligible Member may vote on business requiring a vote by Membership. A simple majority of Members present at the meeting is needed to carry any vote. The Executive Board reserves the right to overrule any vote that jeopardizes the best interests of the EGSL. Votes will not be required on matters that involve the basic running of the EGSL.

Section 2: The Executive Board shall be elected by ballot at a scheduled Member meeting. The Executive Board Office and Member-at-Large terms shall be one (1) year and shall run from January 1st to December 31st. A list of candidates running for Office or Member-at-Large position will be released prior to the ballot vote. Any active Member may vote. All elections will be made by majority vote of Members present at the meeting. Written absentee ballots will be accepted prior to the election and these sealed ballots will be turned over to the recording Secretary at the time of election. If a tie occurs, a second election will be held for that particular Executive Board Office or Member-at-Large position. Any vacancies that are unfilled by vote or that are unexpectedly vacated during the year may be filled by Executive Board appointment.

ARTICLE IX - Equipment

Coaches will be required to sign out all equipment issued by the EGSL. It will be the responsibility of the Coach to return all issued equipment to the EGSL at the designated time at the end of the season.

ARTICLE X - Amendments

By-law amendments will first be presented in writing at an Executive Board meeting and will then be voted on at the next meeting. A By-laws amendment requires a two-thirds (2/3) vote of the members of the Executive Board present at the meeting. In effect, it will take two (2) Executive Board meetings to accept a change to the By-laws.

ARTICLE XI - General Rules of Order

Proceedings not covered by these By-laws will be governed by Robert's Rules of Order.

ARTICLE XII - Disbandment

In the event that the EGSL finds it must disband its Membership, all funds left in the treasury will be donated to the Town of Easton with the intention that the funds will be designated for youth recreation program use and in accordance with applicable Internal Revenue codes.

Reviewed and approved by the EGSL Executive Board on March 13, 2013.